



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Women's College of Art's, Commerce and Computer Application, Dongar Kathore, Tal- Yawal, Dist- Jalgaon, Maharashtra
• Name of the Head of the institution	Dr. Dilip Girdhar Bhole
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02585263061
• Mobile no	09421613487
• Registered e-mail	dgbhole@gmail.com
• Alternate e-mail	wcdkdkathore@gmail.com
• Address	At and Post Dongarkathore Tal Yawal Dist Jalgaon.
• City/Town	Dongarkathore
• State/UT	Maharashtra
• Pin Code	425301

2.Institutional status					
• Affiliated /Constituent			Affiliated		
• Type of Institution			Women		
• Location			Rural		
• Financial Status			Grants-in aid		
• Name of the Affiliating University			S.N.D.T.Women's University, Mumbai		
• Name of the IQAC Coordinator			Dr. S. B. Dhake		
• Phone No.			02585263061		
• Alternate phone No.			02585563225		
• Mobile			09420939544		
• IQAC e-mail address			iqacdongarkathore@gmail.com		
• Alternate Email address			sbdhake33@gmail.com		
3.Website address (Web link of the AQAR (Previous Academic Year)			http://wcdongarkathore.com/aqar.html		
4.Whether Academic Calendar prepared during the year?			Yes		
• if yes, whether it is uploaded in the Institutional website Web link:			http://wcdongarkathore.com/aqar.html		
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C+	61	2004	03/05/2004	02/05/2009
Cycle 2	B	2.17	2015	14/09/2015	13/09/2020
6.Date of Establishment of IQAC			01/07/2004		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department		Scheme	Funding	Year of award with	Amount

/Faculty		Agency	duration	
Nil	Nil	Nil	2020-21	0

8. Whether composition of IQAC as per latest NAAC guidelines	Yes
Upload latest notification of formation of IQAC	View File
9. No. of IQAC meetings held during the year	3
Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
If yes, mention the amount	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
1] Our faculty member published fourteen research papers in international journals. 2] Two faculty members are participated in two refresher courses and four faculty members participated in six shortterm courses. 3] Our faculty members attended nearly about 104 online webinars. 4] Marathi, Economics & Hindi department organized online bridge course to Ist year students. 5] Our students got two gold medals in University Examination held in March 2021.	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
1. Motivate staff and students to publish their research work.	Teachers are participated in near about 104 Onliner Webinar & 14 research papers publish in International journals. 16 students completed their M A dissertation.
2. Motivate staff and students to	International Yoga day was celebrated.

publish their research work.	
3.To organize bridge courses for BA Part Ist students.	Marathi, Economics and Hindi departments organized Online bridge courses for the BA Part Ist students.
4.To participates in FDP.	Two faculty members are participated in Refreshers Course and Four faculty members are participated in 06 STC.
5.To organize Health Programme for the neighbourhood community.	Four Corona-19 Vassination campaign are organized by the institutaion in collaboration with PHC Bhalod.
6.To organize awareness programme about the Covid-19 Pendemic	Our NSS Volunteers aware about causes and effects of Corona Virus to their neighbourhood families in the villages.

13.Whether the AQAR was placed before statutory body?	Yes
Name of the statutory body	
Name	Date of meeting(s)
College Development Committee.	06/08/2020

14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2020	26/02/2022

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	176
File Description	Documents
Data Template	View File
2.Student	
2.1	287

Number of students during the year		
File Description	Documents	
Institutional Data in Prescribed Format	View File	
2.2		
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		320
File Description	Documents	
Data Template	View File	
2.3		
Number of outgoing/ final year students during the year		59
File Description	Documents	
Data Template	View File	
3.Academic		
3.1		
Number of full time teachers during the year		9
File Description	Documents	
Data Template	View File	
3.2		
Number of sanctioned posts during the year		9
File Description	Documents	
Data Template	View File	
4.Institution		
4.1		
Total number of Classrooms and Seminar halls		8
4.2		
Total expenditure excluding salary during the year (INR in lakhs)		20
4.3		
Total number of computers on campus for academic purposes		50

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College is affiliated to S N D T Women's University Mumbai and adheres to the Curriculum designed and prescribed by the University. The institution insures effective Curriculum delivery through action plan for effective implementation of the curriculum. Institution monitors the implementation of action plan and curriculum by conducting faculty meetings.

Prior to the commencement of the academic year, college prepares their academic calendar based on the University calendar. This gives clear picture of the available dates for noteworthy activities to ensure proper teaching learning transaction and continuous evaluation. e.g. Organization of workshops, annual gathering, internal examination schedule, etc.

Heads of the Departments conduct department meetings and discuss on the syllabus assignment and workload of individual teachers. The faculty prepared and submitted month-wise teaching plan to the head of department and follow teaching schedule as per the time table.

For the better comprehension of the topics by the students, ICT based teaching with power point presentations, video clips, etc is extensively used.

Periodical meetings are held at departmental level by the Heads of the Departments to ensure smooth conduction of teaching-learning process.

Periodical meetings are also conducted by the Principal with the Heads of various Departments for smooth and effective conduction and implementation of curriculum.

Institution motivates teacher to participate in curriculum design workshops, faculty development programs, refresher and orientation courses, seminars, conferences etc. to enhance the knowledge for effective teaching. The institute provides all necessary infrastructural facility to teaching staff such as Text books and Reference books available in library which help them in their routine teaching of curriculum.

The departments administer Bridge Course to make first year students familiar with the course and to identify the weak students at the beginning of the academic year. The experts lectures are organized by various departments. The departments arrange Tests, Tutorials, Home

Assignments, Seminars and group discussions according to University guidelines and evaluate the students for internal marks.

The college takes feedback on curriculum by the students and alumni. The students and alumni render their suggestion about curriculum. These Suggestions are taken into consideration and accordingly work on it.

The college follows the University norms and guidelines regarding examination and evaluation. The college has constituted Examination Committee for conducting internal as well as University examination and evaluation.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://wcdongarkathore.com/aqar.html

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Outbreaks of the Corona epidemic disrupted the 2020-21 academic year. The course was completed by starting the academic year late with the online education system so as not to cause any academic loss to the students. An internal assessment was also planned while completing the course. During the internal assessment, instructions from the University were followed from time to time and care was taken to ensure that no student would be deprived of the examination. For this, the students were given a second chance by giving a whole week period for internal evaluation. The

Assessment process was completed while the online hours were running and the planning of the university exams was done by taking the exams online as per the timetable sent by the university. Re-Examination instructions sent by the university were given to the students from time to time and care was taken not to the examination. Thus planning was done in the context of examinations in the academic year 2020-21.

The examination pattern of University is B.A.75+25. 75 marks for External marks and 25 Internal marks and M.A.-I st examination pattern is 75+25. 75 External Marks and 25 Internal marks . M.A.-II examination pattern is 50+50. 50 External Marks and 50 Internal marks .The distribution of internal marks for B. A. is as follows:

Examination pattern of these courses is as follow: 75:25 patterns is adopted for UG and 75:25 & 50:50 for PG courses in the Faculty of Arts.

File Description	Documents
Upload relevant supporting document	View File

Link for Additional information	http://wcdongarkathore.com/aqar.html
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1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

10

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

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File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

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File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The University Curriculum already incorporates the above cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics. Foundation course is a compulsory component. During the under graduate education each student completes 6 compulsory courses under the Foundation Course Component. These courses usually integrate and update the cross cutting issues.

Integration of cross-cutting issue relevant to gender environment and sustainability human values, professional ethics etc surely help the younger Generation to cultivate moral, ethical and social values that ultimately show the Right direction to achieve progress, progress, prosperity and a better quality of life.

As the syllabus for the under graduate courses is framed by the college cannot be directly involved in incorporation of these cross-cutting issues in the syllabus. however in some of the UG syllabus related issues are already incorporated.

The issues like gender, environment and sustainability, human values and professional ethics are already incorporated in the compulsory courses at the FYBA, SYBA and some special subjects. The student studies these subjects thoroughly and their understanding on the said issues is tasted through projects and written evaluation.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

06

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

111

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	http://wcdongarkathore.com/aqar.html
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://wcdongarkathore.com/aqar.html

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year**2.1.1.1 - Number of students admitted during the year****117**

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year****262**

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity**2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners**

At the beginning of the academic year, the institution identifies the slow learners and advance learners by assessing their class performance, interaction with students and analyzing their marks secured in H S C examination. The institution organizes following programmes to assess the students.

For Slow learners: -

Remedial Coaching Classes for slow learners.

Bridge Courses are taken for students.

Basic knowledge of Computer and Internet are given to students.

Test and Tutorial are taken.

Mobile Google meet apps awareness.

For Advance learners: -

Continuous interaction with students.

Reference books and journals periodicals magazines internet facility in library.

Participation in seminars and workshops.

Study Tours .

Teachers motivate them to participate in Yuva Mahotsav, leadership training camp. Life skill education camp etc.

Endowment prizes are given to students.

Coaching classes for entry in to services.

File Description	Documents
Paste link for additional information	http://wcdongarkathore.com/aqar.html
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
287	09

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The department of college handled following methods to make learning effectively.

Experiential learning:

The College always emphasized on student-centered learning methods. Due to the Corona epidemic, students were unable to attend offline college, so students should learn from online learning, taking into account their expectations, potential interests, and difficulties. The following measures were taken to make the learning more student-centered. Each subject teacher created a WhatsApp group of students and sent links, online pdf books and their links, video and audio clips to the group through Google Meet App.

Participative learning:

The library department provided students with quizzes on various topics, links, Pdf books of general knowledge, webinars, movies and dramas etc. through WhatsApp group of NSS. Links, current affairs, various newspapers in online format, information obtained through various sources regarding covid-19. Besides, reference material was shared. Drama used by students for language and literary criticism

of books, and plays were used by critics and critics to increase the critical thinking among students. We conducted research projects for MA-II which are in accordance with the university curriculum rules. Students participated in online e-webinars and quiz competitions through participatory learning. So online digital posters were made and posted on social media.

Problem solving Method:

This method advice' critical thinking, creativity and scientific temperament. The students are expected to consider, comprehend, analyze and find solution that lead to a holistic understanding of the concept.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://wcdongarkathore.com/aqar.html

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

During this year, the lockdown was existed due to covid-19. The student could not come to the college. Therefore, the college planned online education for the students. The all teachers had conducted online lectures and to make education accessible to students, ICT tools have been used to send PPT, video link, audio and video clips related to the subject through Google Meet app. All the teachers used ICT facilities in the college. (PPT, LCD projectors, Mobile and computer etc.) Besides, examination by using online platform likes Zoom, Google classroom, and Google form etc. Students shared Google Meet App as per online time table. The college has ICT facility in the audio Video Room and two classrooms. The college teachers simply used ICT tools for effective teaching-learning online platform as well as offline.

About 50 percent of our students have personal mobile phones, while another 50 percent use the net to share them with their families. Students are informed about many academic and exam related details through 'Digital University Mode'.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

07

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

09

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

06

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

180

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency

and mode. Write description within 200 words.

The college has performed internal evaluation process as per norms and guidelines of S.N.D.T. Women's University Mumbai. The examination pattern of university is B.A.75+25. 75 marks for External Marks and 25 Internal marks and M.A.-I st examination pattern is 75+25. 75 External Marks and 25 Internal marks. M.A.-II examination pattern is 50+50. 50 External Marks and 50 Internal marks. The distribution of internal marks for B. A. is as follows: Examination pattern of these courses is as follow: 75:25 patterns are adopted for UG and 75:25& 50:50 for PG courses in the faculty of Arts

The examination committee prepared the time table for the internal examination as per the university examination circular. Due to the Corona epidemic 19 It is communicated to the students on WhatsApp group, notice board and distributed to each teacher online mode.

Due to the Corona epidemic 19, academic year 2020-21 has affected. The course work was completed by online mode. An internal assessment was also planned online mode. During the internal assessment, instructions from the University were followed from time to time and care was taken to ensure that no student would be deprived of the examination. For this, the college organized re-examination for students who could not give the internal examination. Then All teacher submitted their internal marks list to the office and submitted on to university portal.

External University examination Timetables were displayed on the college notice board and circulated in student WhatsApp groups. Before the examination, Mock tests were scheduled and conducted to make students familiar with the process and resolve queries. Re-examination for absent students was organized in the same manner.

File Description	Documents
Any additional information	View File
Link for additional information	http://wcdongarkathore.com/aqar.html

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

A transparent, time-bound and efficient method is being followed by Examination committee of our college. As per the university guidelines college Exam committee conducting examination smoothly. Internal examinations are conducted prior to the university examinations. Examination committee prepared the time table of internal examination. All necessary steps are taken to conduct smooth internal examinations in robust and transparent and time bound manner. To maintain transparency and uniformity in the assessment of the internal tests, the faculty evaluates the papers within a week of conduction of test. The evaluated answer sheets are

shown to students in the class. In Covid pandemic 2019 various Examinations were taken in online mode, e.g., Whats App groups. The marks submitted by the faculty to the office.

If the students have any grievances regarding internal examinations, students have to approach to the faculty members and office.

. The principal takes necessary steps to resolve the grievances. If a student is not able to appear for examination due to medical or any genuine reason examination is conducted for that student as per norms of University. Re examination is organized by the college in the Covid 19 situation. The final internal assessment marks calculated on the basis of attendance, marks of class test and assignment marks, and are uploaded on university portal. For other grievances regarding the examination like, absent remark for internal assessment or term end examination in statements of marks, college obtains application from the students. Then applications of student and marks obtained by student are communicated to the University through the principal.

The college strictly follows the guidelines and rules issued by the S.N.D.T. Women's University, Mumbai while conducting internal examinations. With these systems in place, the institute exhibits transparency in the mechanism of dealing with grievances related to the internal assessment.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	http://wcdongarkathore.com/aqar.html

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college is affiliated to SNDT Women's University Mumbai and follows the curriculum prescribed by the university time to time. The curriculum of per subject has been designed outcomes has based. All programme outcomes (Pos) and course outcomes (COs) has been displayed on college website to aware for stakeholders. The programme outcomes and course outcomes are related to students and parents at time of admission in counseling. During the first lecture in class teachers provide the programme outcomes and course outcomes and various opportunities after completing of Programme. The feedback of various stakeholders such as students and teacher were taken in each year about the curriculum and action taken report get prepared by IQAC and displayed on college website. Besides, guidance for students are conducted through online modes during the current year.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://wcdongarkathore.com/aqar.html
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The method employed for the evaluations of program and course outcomes as given the below. The formative assessment process includes assignments, seminars, and projects, oral online exam etc. Students' academic performance was monitored by every teacher and head of department. The measuring method for students' achievement of PO, PSO and COs includes online subject seminar presentations, objective questions, home assignments, viva-voce and research projects. These students do in a group. College students participate in curriculum, co-curricular and extracurricular activities through their departments, NSS and various committees. The result of the whole study is that the evaluation method does not interfere with the evaluation of students of CO, PO and PSO of a particular course. Student's cexpresses their knowledge well and it boosts their confidence. Our college follows the rules and regulations for evaluation which must be formed by the SNDT Women's University, Mumbai. The distribution of external and internal marks for B. A. & M. A. is as follows: Examination pattern of these courses is as follow: 75:25 patterns are adopted for UG and 75:25 & 50:50 for PG courses in the Faculty of Arts. This type of assessment consists of theory tests conducted at the end of each semester. These tests and results measure the achievement of PO, PSO and CO. The institute collects and analyzes data on student learning outcomes through university and internal examination results, oral and written tests, student performance in seminar presentations, home assignments, competitions and various other activities such as cultural activities, NSS and others - Course activities.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://wcdongarkathore.com/aqar.html

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

59

File Description	Documents
Upload list of Programmes and number of	View File

students passed and appeared in the final year examination (Data Template)	
Upload any additional information	View File
Paste link for the annual report	http://wcdongarkathore.com/aqar.html

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://wcdongarkathore.com/aqar.html>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects / endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

02

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents

List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	http://wcdongarkathore.com/aqar.html

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge College provides enriching ecosystem for inculcating research and innovative approach amongst the students and staff by taking several initiatives at management and college level through financial, technological and infrastructural support and at faculty level by providing platforms through events, programmes, seminars, workshops, and research publications, for creation and transfer of knowledge.

The initiatives taken are as follows:

College has motivated to teachers and students for research projects in different institutions.

There is a research committee at college level for making policy related to research and innovation.

The library provides facilities for creation of knowledge and research support through reference books, research journals, encyclopedia, reading room, OPAC system,

In college laboratories, computers, internet and all other ICT facilities are available for all staff members and students for creation and transfer of knowledge

Books exhibition held every year by Library.

Online study material also provided by library for students and staff in Covid 19 Pandemic.

College motivated students and teachers to participate in seminars and conferences and published their research papers in various journals.

For developing Innovative approach and scientific temperament amongst students events and programmes are conducted at departmental level under which subject oriented several competitions, quizzes, Poster presentation, exhibition and workshops conducted.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://wcdongarkathore.com/aqar.html

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

04

File Description	Documents
URL to the research page on HEI website	http://wcdongarkathore.com/aqar.html
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

14

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In the academic year 2020-21 due to the corona-19 pandemic situation the academic year was affected. Extension activities are carried out in the neighborhood community, for sensitizing students to social issues, for their holistic development..

The college has organized following activities for the neighborhood community

1. Home made Mask Making by NSS Volunteers
2. Distribution of homemade masks to the society by NSS volunteers in surrounding villages
3. Awareness programme for health related to Covid 19 pandemic
4. Food gain champing in tribal village by NSS volunteers
5. Organized RTPCR Corona Testing camp for employers

File Description	Documents
Paste link for additional information	http://wcdongarkathore.com/aqar.html
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution

through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

04

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

16

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

16

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The college is located in DongarKathore village and is spread over a campus of 1.5 acres. There are 8 classrooms, ladies room, UGC Network Resource Centre, Principal cabin, Guestroom, Office, Staff room, NSS room, Seminar Hall, Multipurpose stage, Library, Audio-video hall, Gymkhana, Canteen, Computer Laboratory, English Language Laboratory, Geography Laboratory. 4LCD and other facilities are available for successful execution of teaching & learning process.

There are 5432 (Rs.1335062.40) (Text +Reference) books, 08 Journals, audio-visual teaching aids and scanners with printers etc. available in the central library. Library automation (partially) with Library Manager Software and OPAC system. There are two computers with internet (wi-fi) download facility, Reading room, internet facility is provided to the students. The room has capacity of 30 students. etc. Internet facilities are available in office, Computer Laboratory, Library, Audio-video hall, UGC-NRC through V.P.N. and with 40 mbps connectivity for the academic development. There is facility of 50 computers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://wcdongarkathore.com/aqar.html

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

College has been provided with all students outdoor and indoor

sports material is supplied; The College has play ground of its own & suitable arrangements are made for indoor and outdoor sports & games. The institution has sponsored the needed sports material to the College.

Sports department was started to develop students physically, mentally, intellectually and emotionally well. Teams sent to sports competition. The College has provided sufficient Ground for athletes. Players play various games like Kabaddi, Kho-Kho, Volleyball and individual games like 100 mtrs. Running, Long jump etc. In the Gymkhana department there are facilities for playing indoor games like carrom and chess. Information and Yoga practice is taken on the occasion of 'World Yoga Day' for healthy life.

Over the last ten years, existing facilities have been upgraded and created on a priority basis. In the last ten years extension and renovation of the Gymkhana was carried out. We are installed new equipments like Trade mill, Exercise bike in the additional area added to Gymkhana which is very useful for the students to improve their physical strength and stamina. We have an enough number of Chessboards, two carom boards.

The college has adequate facilities for Cultural activities. Audio Video room and Play-ground is used for the events related to cultural activities. Our students have been participated in the 'Youth Festival Competitions' organized by SNDT Women's University, Mumbai every year. Cultural activities, Youth Festivals, Dance Competition, awareness movements like Corona Virus COVID-19, Anti-drug addiction, HIV-AIDS prevention and other rallies, socio cultural awareness, Public speaking, communication skills development, Yoga, Karate and Boxing training, health and hygiene programmes etc. Reference Books on competitive examination purchased a separately kept in the library with open access.

Audio visual room is utilized for seminars, workshops, practicing drama, dance and other extracurricular activities. We have open-stage where we conduct annual gathering and other extracurricular activities. College Administration, Infrastructure and learning resources under the guidance of the Chairman IQAC in consultation with management plan and utilize the budget optimally for various developmental activities, such as extension and renovations, maintenance. Recruiting new faculties, purchase of books, equipments, sports activities, purchase of computers and for the development of various co-curricular activities. The Institution has grown tremendously in the past few years, several faculties and UG & PG courses have been added and required Infrastructure is being developed to meet the demands.

The college made a provision for healthcare on call basis nearby residing physicians, Dr. Rajendrakumar Zambare to provide health services to the students and Staff. We have made arrangements with the nearby physician to provide health services to the students and

Staff. We also undertake free medical checkup, blood group check-up camp with the help of pathologists. The environment of College campus is clean and healthy. Facilities such as safe and cool drinking water, hygienic eatables in the canteen, first-aid boxes etc. are available in the college.

The college was also closed in March 2020 before the start of the academic year 2020-2021 due to unannounced lockdowns across India due to the global epidemic of Covid-19. During this academic year, the Government and the University banned students from going to college to curb the spread of Covid-19, and the education process came to a complete standstill due to restrictions on educational activities, examinations, library services and other activities throughout the year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://wcdongarkathore.com/aqar.html

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

05

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://wcdongarkathore.com/aqar.html
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

14.90

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Principal constitute each year Annual Library Committee to digitalize, make necessary up-gradation and augmentation of library resources from time to time.

The library activities and services are computerized for easy access to information and for efficient work of the library. The library has computers with latest configuration. The library has unlimited broadband WI-Fi internet browsing facility. The library has legal software like Windows XP, library software and Microsoft office 2007. The Library Manager software (LMS) helps in monitoring the users. It provides easy access to the students as well as teachers for borrowing required text books, reference books and study materials.

The library services is partially computerized. Library Manager Software developed by Mr. R. R. Pote . Nasik , is the product specially designed for Arts, Commerce & Science libraries. Library Manager Software was purchase by library in the year 2010 and library automation began.

Library Manager Software is available in on-line/off-line version. All reports required for NAAC get through this software. It is based on most popular NET and MS SQL. Ultimately it contributes in improving the overall quality of teaching-learning and other academic activities.

- Name of the ILMS Software: LIBRARY MANAGER 2.0.0 (Pollengrain Software Solution, Nasik)
- Nature of Automation: Partially
- Version: 01
- Year of Automation: 2010

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://wcdongarkathore.com/aqar.html

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.02552

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

1.83

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has adopted the policy of providing adequate technological devices and ICT tools necessary for effective teaching-learning, research and all other academic activities. The IQAC takes due precaution for the maintenance of available technological devices and ICT Tools. The IQAC also encourages the faculty members for making use of all the available technological devices and technological tools in teaching-learning and research activities. Faculty members who undertake MRP, Write Research Papers and pursue. CAS. MPhil, PhD make utmost use of the data retrieval facility in the ICT Lab. In order to have speedy and qualitative internet connectivity in College has three BSNL broadband Internet connections with 100 Mbps bandwidth. Internet connection is available to Principal Cabin, Office and NAAC Cell. Internet wi-fi connection is also available to Library, Audio-video Hall, Classrooms, BCA & English Language Lab. For use of internet access the institution uses Wi-Fi facility. Students and staff use this facility as learning resources.

File Description	Documents
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Upload any additional information	View File
Paste link for additional information	http://wcdongarkathore.com/aqar.html

4.3.2 - Number of Computers

18

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. $\geq$ 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

14.90

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Each academic year the Principal constitutes the Library Committee which comprises of the Principal as the Chairman, Librarian as Secretary, and other teacher faculties as members. At the beginning of the academic year, the committee calls on meeting in which Librarian presents Annual Library Budget of various departments as per their requirements and needs. The library committee takes due care for making the library books and other equipments dust and pest

free by regular cleaning, and spraying of pesticides. In order to avoid the damages and destruction of books, Naphthalene balls are kept in the cupboards. The Library does have a separate section for subject wise text & reference books, Project & Thesis . There are separate racks for journals etc. There are three separate cupboards for Dictionaries, Encyclopedias, Kosh.

The management has not separate appointed a responsible person who is vigilant about the maintenance, but small repairs, electrical problems, coloring, plumbing, and in case of major maintenances, technicians are brought and are paid by the College Development Fund. Heads of the departments inform the principal about all maintenance needs and put before the management in the meeting for rectification.

The institution hires the services of computer technician, plumber, electrician and mason for building repairs. The infrastructure of college is maintained by financial aid received from the management and government funding agencies in the form of non-salary grants (maintenance grants). Cleanliness of the campus is a regular activity entrusted to the non-teaching staff. Coloring of the college building, minor repairs and alterations are undertaken by management as per the need.

The equipments are repaired on the requisition of the concerned persons. Aqua with cool drinking water are maintained by peon. The books in the library are kept dust and pest-free by regular cleaning, fumigation, and spray of pesticide, naphthalene balls are kept in the cupboards by library attendant. The management hires services of a washer women for cleaning of toilet and urinals.

Annual Maintenance Contracts (AMCs) are undertaken in case of the Inverter, Generator Systems, Computer., Water cooler and purifier, Xerox machine, Thumb impression machine, Library & office automation Software. In other cases, based on the need, experts are called for taking due care of the equipments/instruments on a regular basis.

The major steps are taken by the institution to upkeep and maintain the sensitive equipments as follows:

- The institution has installed UPS and Stabilizers for sensitive equipments in the premises to prevent from high voltage fluctuations.
- In the institution ELCB (Electric Leak Circuit Breaker) has been installed to prevent from high voltage fluctuation.
- Installed three phases Electrical Power Supply in the college campus.
- Institute has stand alone facility in the form of generator & solar system.
- Pest controls are done for the Maintenance of the books in the library and garden.

- For the supply of water we have adequate storage facility of water. There is a direct joint of water connection through in Grampanchayat water tank pipe line in the campus. Aqua guard water purifier is installed at ground floor.
- The college gets staff members trained for using sensitive equipments for their longer durability.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://wcdongarkathore.com/aqar.html

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

202

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non-government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life

A. All of the above

skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

File Description	Documents
Link to Institutional website	http://wcdongarkathore.com/aqar.html
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

15

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student's Council is constituted as per the provisions and rules of University Act, which included topper students of each class from B.A. and M.A programmes. They were being selected as the class representatives (CR) according to the previous year result into the consideration. Gathering Representative, University Representative must be selected from the above students' council members. In the academic year 2020-21 student council consists 5 CR & in this year 1 UR, 1 GS were selected through the online discussions among the student's.

Representation is provided for students on Statutory Bodies such as the Internal Committee (for Prevention and Prohibition of Sexual Harassment), Anti Ragging Committee, IQAC , Gathering and Grievances Committee. The representatives participate in committee meetings, deliberations and decision-making process and bring the much-needed students' perspective to the work in hand. The Student Council helps in maintaining academic discipline and rigour. They are assigned special tasks during co-curricular, extra- curricular and sports activities. They also help in coordinating the Alumni and Current students' festival and entrepreneurship event. Members of the Students Council perform a proactive role during

Inter Collegiate Events and Competitions related to Sports, Academics, Co-Curricular and Extra-Curricular activities such as Annual Sports Day, Annual Prize Distribution Program, Cultural activities and Competitions, Annual NSS Winter Camp, organized in the College. Besides this, Student Council Members as well as Student representatives take a lead, assist faculty members, help in coordinating and volunteer in several college level as well as departmental activities. Besides this, Student Council Members as well as Student representatives take a lead, assist faculty members, help in coordinating and volunteer in several college level as well as departmental activities.

File Description	Documents
Paste link for additional information	http://wcdongarkathore.com/aqar.html

Upload any additional information	View File
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5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

01

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association in our college is not registered but the alumni have made invaluable contribution to the development of the institution through their regular visits. The academic year 2020-21 was affected by the Corona epidemic 2019. Due to the corona epidemic situation most of the work is done online by using various modes of technology for communication purposes. Some of our college alumni students are working as a Asha Workers and Nurses. However they went from house to house during Corona period and emphasizing the importance of mental and physical health of the citizens and providing information for immunity growing and to keep the distance Covid-19. (Social distance, hand washing, use of sanitizer etc.) They guided them for distribution of masks to the citizens by conducting artificial tests, measuring oxygen levels, measuring temperature and so on. Some students distributed biscuits and cereals to the needy people in tribal villages. Most of our alumni participated in various programmes but due to covid 19 epidemic situation offline participation was impossible.

File Description	Documents
Paste link for additional information	http://wcdongarkathore.com/aqar.html
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
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Upload any additional information	View File
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GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Nature of governance:

The executive council and college development committee of College are the apex body of the college that plans policies and development of college.

Aims:

Women in the rural area are deprived of the education facilities because the institutions are not available at the threshold. With this objective in view the elite of the town started the education institution "Aunodaya Shikshan Prasarak Mandal" in 1961

Objectives:

To provide education facility to women in rural area.

To give them knowledge and make them fit for life.

To bring about their social, cultural and economic development

Mission:

"Prajwalito Dnyanmay Pradeep"

The Vision and the Mission statements of the college are in tune with the National Policy on Higher Education. The mission of the college is to spread the light of knowledge in the area surrounding the village Dongar Kathore where our college is situated.

The management and Principal, through IQAC and CDC of the college ensure the policy statement and action plans for conformity along with the vision and mission of the institution. All the action plans and policies are being taken directly in the Executive Committee meeting of the A S P Mandal under the guidance of the President. The management works in tune with the CDC, Principal and the IQAC. The Principal and IQAC held regular meetings with teaching non-teaching staff for communicating and reviewing the policies and action taken plans, offline & online. The HODs and faculty members are given freedom for decentralization. IQAC committee, and college committee, and college committees, for implementing vision and mission.

The college development committee, IQAC, then Principal, and after all faculty members play the best role for designing perspective plan and implementing effectively for improvement of teaching-

learning, extension and research activities. Faculty members are involved in governing body of college and even in college various committees for achieving its visions.

The IQAC prepared perspective plan after the first and second cycle accreditation. Its

Implementation helps to achieve and welfare measure in tune with vision and mission.

To promote extracurricular activities like extension activities in tune with NSS.

To enabled women empowerment through women development in tune with NSS.

To promote activities through the guest lectures.

To Promote faculties for their presentation and publication of research papers, books and FDP.

To encourage them to do as well as Bridge Courses and FDP, STC RC, OC, is being done through online.

To provide counseling Programme for new comers.

To encourage them for undertaking research project.

The all teachers are participated in decision- making committees of college as well as CDC, IQAC and college committees for implementing vision and mission.

File Description	Documents
Paste link for additional information	http://wcdongarkathore.com/aqar.html
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The decentralization and participative management as follows:

Including NAAC accreditation and all the administrative work of college is decentralized and carried out through different committees. All the teachers, non-teaching staff, students, alumni, and stakeholders, society members are participated in various committees such as college development committee, IQAC, and college various committees.

Functions of college development committee (CDC):

To provide the freedom for Each HOD to have decided on the academic matters.

To prepare development plan of college regarding with academic, and administrative, infrastructural growth.

To manage and encourage regarding academic and administrative facilities.

To manage and encourage the consultancy and extension activities in the college.

To promote value- based education for inculcating social responsibility.

To encourage the principal and office superintendent non- teaching staff to play the role for active participation.

To implement the activities for co-curricular & extra-curricular and decide upon through active participation.

CDC comprises president and secretary, management representatives, then principal, IQAC coordinator, stakeholders. IQAC and college committees are the best example for decentralization and participative management. IQAC comprises stakeholders, and management representative, principal, IQAC coordinator, student representative, alumni, teaching staff, and non- teaching representative. All 7 criteria of NAAC are distributed separately. This is the best example of decentralization. All 7 criteria conveners are reported to IQAC time to time. CDC members meet yearly to discuss on college requirements and take decision. The IQAC members meet for the quality enhancement of college and take decision.

File Description	Documents
Paste link for additional information	http://wcdongarkathore.com/aqar.html
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

At the beginning of academic year 2020-21 the action was being prepared by IQAC under the guidance of principal and approved in first IQAC meeting. It had been decided to have conducted bridge courses through online platform due to Covid - 19 pandemic. In this academic year 2020-21 we have been successfully conducted the various bridge courses by online mode as give below.

The following activity is being implemented through the online process:

Activity- Hindi department has implemented the Bridge Course in Hindi from 21/09/2020 to 03/10/2020 through the Google meets. The thirteen participants have been participated.

Marathi department has implemented the Bridge Course in Marathi from 21/08/2020 to 05/09/2020 through the Google meets. The sixteen participants have been participated.

Economics department has implemented the Bridge Course in Economics from 14/08/2020 to 29/08/2020 through the Google meets. The sixteen participants have been participated.

Students have been responded to this success activity obviously and sincerely. There have been forty-five participants in these three departments voluntarily. Thus these three departments have implemented this one successful activity based on the strategic plan in this year.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://wcdongarkathore.com/aqar.html
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Description of Organ gram

1. President: The Management Council of the parent trust.
2. Executive Body: Executive body is the apex body of the college. There are 7 members in the executive council such as president, secretary, treasurer, and other members.
3. Principal: Principal is the head of institution as administrative officer and member secretary in CDC. The principal plays as an ex-officio member. He is assisted in his responsibility by IQAC. Principal appoints different committees for the functioning of teaching, learning and support activities. He plans for ordinations, supervisions and controls in the college.
4. College Development Committee: CDC comprises of president, secretary, head of department, teacher representative, non-teaching representative, IQAC coordinator, student representative, principal as member secretary and local member. There are 13 members in the CDC.
5. Internal Quality Assurance Cell (IQAC): IQAC plays a catalytic role in college for quality enhancement. It comprises 14 members including principal, management representative, and nominee from local society, teacher representative, student representative, alumni representative, industrialist representative, non-teaching representative, and coordinator.

6. Head of Department: He is a head and administrative responsibility of department and reported to principal.

7. Office Head Clerk: He is a heads and administrative responsibility in office work. Senior clerk, junior clerk, peon, etc. work under the supervision of head clerk.

8. Librarian: Librarian is responsible for library materials and he provides different library resources to students and faculty members.

9. Committees: The college has different committees to do work. It has decentralized process of administration. The committee comprises faculty members, non-teaching staff, students, etc.

10. Service Rules and Procedures:

The recruitment, service, placement, superannuation are governed by the service rules of the UGC norms, the SNDT Women's University, Mumbai, Government of Maharashtra.

File Description	Documents
Paste link for additional information	http://wcdongarkathore.com/aqar.html
Link to Organogram of the institution webpage	http://wcdongarkathore.com/aqar.html
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

In our Institution, the following welfare schemes are available for teaching and non-teaching staff. These are as follows:

A) Welfare schemes for Teaching staff:

- 1) Leaves (Casual, Earned, Medical, Vocation as per the University and Govt. Norms.
- 2) Maternity leave for female staff members.
- 3) Felicitation to employees at the time of personal achievements.
- 4) Promotion / Deputation benefits to teachers.
- 5) Encourages teachers to attend Workshops, Conferences, and Seminars, Short term courses and Faculty development programmes and financial assistance for same.

A) Welfare schemes for Non- teaching staff:

- 1) Leaves (Casual, Earned, Medical, Vocation as per the University and Govt. Norms.
- 2) Maternity leave for female staff members.
- 3) Felicitation to employees at the time of personal achievements.
- 4) Promotion / Deputation benefits to teachers.

The benefits of these schemes are availed by more than 100 % of the eligible employees.

File Description	Documents
Paste link for additional information	http://wcdongarkathore.com/aqar.html
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

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File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the

year**00**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System for Teaching and Non-Teaching Staff is as follows:

Every academic year all faculty members are maintained the records of performance-based appraisal system as per UGC norms with supporting document and submitted to IQAC at end of academic year. The formats for that already given by UGC.

After all teaching-staff submits Self-Appraisal form annually. The principal appreciates the attempts taken by the faculty and individually discusses with the concerned faculty about the improvements and required in a particular case, if any. IQAC invites the proposals of faculty members due for career advancement before

their due dates. Then the cell reviews the A.P.I. of teachers as per guidelines of the university. It comprises teaching, administrative work, ICT teaching- learning method, research publication, etc. The IQAC guided to fill up appraisal form and monitored time to time. IQAC evaluated the appraisal form of all faculties.

The performance based appraisal system for non-teaching is carried out through confidential report. The confidential report also filled out from the teaching staff at end of academic year and evaluated by principal.

Students' feedback is main mechanism that is instrument in collecting the information about the level of satisfaction they achieve from the services provided by the teaching staff.

File Description	Documents
Paste link for additional information	http://wcdongarkathore.com/aqar.html
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Yes, the institution conducts internal and external financial audit regularly through the following modes:

Internal Financial Audit:

The trust has established its own Internal Inspection Audit Department, which regularly checks the financial accounts, and suggests corrections, if required, which are carried out by accounts section.

The internal auditor Firake and Company, Jalgaon is appointed by the trust to conduct the Audit of accounts every year. The audit discrepancies and queries are resolved by the accounts department under the guidance of principal, and lastly the audit report is presented for approval before the Management.

External Financial Audit:

Inspection by the Senior Auditor: The accounts of salary-grant are inspected by the Inspection by the Senior Auditor.

Inspection by Joint Director: The accounts of salary-grant are inspected by the Joint Director of Higher Education, Government of Maharashtra.

Audit by the Accountant General: The audit and inspection by the audit personal from the office of Accountant General is conducted.

The external financial audit

was completed by institute up to the financial year 2019-20 by joint director higher

Education Jalgaon region.

File Description	Documents
Paste link for additional information	http://wcdongarkathore.com/aqar.html
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

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File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college mobilizes funds mandatorily. The college adapted the system for optimal utilization of resources. The conveners of various committees and head of department are asked to provide their requirements at the beginning of the academic year. It is to ensure timely and routine maintenance and up gradation of laboratories, library, computing facilities, classrooms and equipment and facilities. The college authority invites requirements from external agency and placed order. The budget allocated by management yearly for academic facilities. The utilization of budget is monitored by CDC. Annual budgetary plan gets prepared in each year. The use of funds mobilization from cash inflow. In optimal utilization of resources, priorities are given to the things which help the efficient and effective teaching learning process. All financial documents and bills are processed by the accounts section.

File Description	Documents
Paste link for additional information	http://wcdongarkathore.com/aqar.html
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college has established the Internal Quality Assurance Cell in 2004 . It always plays a catalytic role in quality enhancement of college. The IQAC contributed significantly in academic year 2020-21 even though covid-19 pandemic lockdown.

IQAC has following practices and strategies for institutionalization of quality assurance.

1. Preparation for action planning, supervising and reviewing various activities like teaching learning, research extension, co-curricular and extra-curricular activities. 2. Preparation of academic calendar and formation of committees.

3. IQAC conducted regularly meeting and for the functioning of academic, non-academic and support activities for overall development of the students.

4. IQAC adopts a participatory approach for preparation and submission of AQAR.

5. IQAC conducted bridge courses for Marathi, Hindi, and Economics Department.

Collect the students' feedback on teachers.

The two examples' practices initiatives by IQAC are given below:

IQAC conducted bridge courses:

The college goes to do all the activities through online modes such as admission process, teaching, besides internal assessment, guest lectures, then quiz and their tests. Preparation of action plans as well as the bridge courses, Academic Calendar, formation of committees, regular meetings, submission of AQAR, collection of feedbacks etc.

Collected the feedbacks and focusing online work:

The IQAC collected the online feedbacks on teachers from students regarding college and curriculum. After collecting, the IQAC analyzed the feedbacks and found weakness given in feedback. Faculty members have participated the FDP and Short Term, Orientation, Refresher Courses. They have implemented the online exams of PG and UG / B A part-I

File Description	Documents
Paste link for additional information	http://wcdongarkathore.com/aqar.html
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the institution reviews its teaching learning process, structure & methodologies of operations and learning outcomes periodically.

1. Review of the Teaching-Learning Process:

The collage reviews its teaching-learning process, and structures, methodologies of operations and learning out comes at periodic interval through IQAC. The committee prepared an Academic Calendar which includes conducting for curricular and extracurricular activities as NSS Special Camp, Field Visits Gathering, and Examination, teaching plants and its reviews, meetings for departments and internal assessment. Principal reviews through the departments and staff meetings finally.

Two examples of institutional reviews and implementation of teaching-learning reforms facilitated by IQAC are as the followings:

Feedback and Review of learning out comes:

The feedback is very essential part in teaching learning process. The IQAC was taken online feedback for feedback about teachers, college and curriculum. The feedbacks were analyzed and take necessary action on weakness in meeting .The action taken report was prepared. Afterwards the action taken reports were scrutinized by principal. The students learning outcomes are reviewed through objective tests, seminars, assignment projects and university examination, online modes. The university examination result was analyzed by each department and prepared result analysis report. Then result was submitted to the principal.

Promotion of ICT in teaching-learning:

In order to improve the online teaching-learning process in Covid-19 pandemic the IQAC was taken initiatives through online modes as well as FDP, Online webinars, Bridge Coerces, STC, OC, RC.etc. The IQAC guided and provided information of ICT Tools which used for preparing PPTs. This activities has resulted enhanced quality of online pedagogy. The faculty members are used ICT Tools for effective teaching-learning.

Post Accreditation quality initiatives through IQAC :

- Upgradation of collage website
- For counseling for new comer students for 1st year
- Participation and Enhancement for faculty-members for the sake of research, and publication.
- ICT teaching-learning pedagogy

- Online feedback system for the teaching and non-teaching, stakeholders.

Review of Academic process :

IQAC has formed academic planning and time table, examination committees for well execution of teaching. IQAC committees had collected teaching plans and syllabus completion reports from the faculties. The committee monitored the daily time table rather the lectures are conducted regular are not.

File Description	Documents
Paste link for additional information	http://wcdongarkathore.com/aqar.html
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://wcdongarkathore.com/aqar.html
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College is specially run for women. The college is very sensitive to gender related issues and has taken a lot of care for safety of the girl students and staff in the campus. It helps students and female staff to flourish in academic and administrative activities. The suggested guidelines for the safety for women at the workplace are broadly categorized under following heads.

Safety and Security: Security guard is appointed on A .S.P. Mandal main gate. Measures like Entry with I-card, Night watchman, Single door entry and exit in library, Campus is protected by wall compound, Self defense programme such as training of Karate are arranged in every year. Students are not allowed to cover the face by scarf in the campus. Students are not allowed to purchase eatable snacks from outside Separate support staff is assigned in parking, Ramps, small stools are provided for physically challenged students, First aid boxes are available in Laboratories .

Police protection is sought during annual gathering .

Counseling: Parents meet is arranged every year, All faculty members offer counseling on personal issues such as interpersonal relationship among students.

Career and guidance cell offers counseling regarding, career Planning career development and job opportunities Counseling regarding gender specific issues through experts from outside . Legal advisors are invited to council with the students regarding sexual Harassment cell offers guidance regarding ragging and harassment. Officials from counsel department of Police are invited to convince the students regarding self defense and protection .Student- teacher guardian cell is activated Institute has counseling centre.

Common room: Common room is available for girl students with necessary furniture. A separate sanitary unit is provided.

The institution maintained a well furnished common room for rest and recreation for the students.

Day Care Center for Young Children : A Child care Center has been Set up in Our College. The Child is taken care of in the College at a time When there is a need for a Child care Center at the time of Various Programs in the college or when a Women or a Student coming for exams has a small baby with her. And Women can also participate in the Program and pass the exam well. In this way, Our College Provides the facility of Child care center to the Students.

File Description	Documents
Annual gender sensitization action plan	http://wcdongarkathore.com/aqar.html
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://wcdongarkathore.com/aqar.html

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar

C. Any 2 of the above

energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management -

The institution is very much aware on the maintenance of a healthy environment of the college campus. Solid waste management is dealt with with enough care and precaution. Under the best out of the waste initiative, the institution has set up Bio-compost Plant. In order to dispose of solid waste, dry and wet leaves and other waste are dumped in the decomposition plant.

For the collection of solid waste material in the college premises dustbins are kept at various places, The N.S.S. unit of the college organize Cleanliness programs in college premises. The College Non-Teaching Staff (peon) and N.S.S. Volunteers regular participate in campus cleaning initiatives. It enhances eco friendly atmosphere in the college premises.

Liquid waste management : Waste water is drained in soak pit. The waste water generated from college is used for Plants. Overflow water tank, if any is used for the Plants in the garden. An attempt is made to dilute the liquid waste while draining them and it is drained in soak pits.

E-waste management : Non-working laboratory equipments and batteries etc. are sold as scrap materials If some parts are useful in other systems, they are kept aside for future use.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste

B. Any 3 of the above

water recycling Maintenance of water bodies and distribution system in the campus	
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

As per the norms and direction of the government, the college regulates the admission process of the students. Institute felicitates the admission to the students of all castes and religious diverse groups. Institute had 120 seats available for admissions in both B.A. and M.A. The seats are allotted in different categories such as OPEN, OBC, SC, ST, etc. as per government reservation policy. All the admitted students belong to different communities, classes and socio-economic groups. The Institute maintains Hindu-Muslim harmony. All the discriminatory practices are perishable in the institute based on social and economic diversities. In all the programs which are being celebrated and organized in the college shows participation of student from different socio-economic classes. Institute also intolerant towards gender-based discrimination. And thus, Institute stands tall in providing an inclusive environment.

The college has established equal opportunity cell that looks issue, needs and problem of students. The main objectives of this cell are to students develop holistically irrespective of class, caste, gender, and religion.

File Description	Documents
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Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college organizes an Induction Program for the Staff and Students at the beginning of the Academic Year. The Induction Program caters to introducing the staff and students to their rights and responsibilities. Ethical practices and responsible behaviors expected from the staff and students are conveyed in the induction.

The Syllabi of the Foundation Courses included Credits for 'Human Rights' and Women Changing in India, The Under-Graduate Syllabi included Environmental Science as credit courses to familiarize the students with these concepts.

Constitution Day, National Voters Day, Fundamental Duties Day are some days of significance that are commemorated every year by the college. In keeping with the Constitutional Responsibility of preserving and caring for the Environment, college organizes activities with Environmental concerns. organize activities for the students.

All mandatory committees like Anti Ragging cell, Anti Sexual Harassment Cell are active and functioning. There is also a committee appointed to plan and execute activities to familiarize and implement code of conduct and ethical behavior.

Institute also celebrated the constitution day on 26 thNovember 2020. This Program was a collaborative initiative of NSS Department .In this event all the staff members along with students read the preamble of the constitution. The program was guided by the Principal Dr.D.G. Bhole.

India is one of the Largest democracies in the world. Voting is the first duty of every citizen to strengthen democracy The Voting Awareness program was organized by the Department of N.S.S of the College on the occasion of National Voters Day on 25 th January 2021 to increase the turnout. To clarify the importance of increasing the Voting percentage of the college students who have completed the year as well, the rally was organized in the city under the guidance of Dr.Bhole

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://wcdongarkathore.com/aqar.html

Any other relevant information	http://wcdongarkathore.com/aqar.html
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7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The IQAC get prepared academic and event calendar at beginning of academic year. The college had celebrated different days as per event calendar of college. The different days had been celebrated by offline / online even though Covid-19 pandemic. The celebrated days such as Teachers Day, Mahatma Gandhi Birth Anniversary, AIDS Day, N.S.S Day, Mahaparinirvaan Din, National Voters Days, Independence day on August 15th Republic Day on January 26th, Marathi Bhashya Divas, Women's Day, National Yoga Day, Sanvidhan Day, Independence Day, Every year expert lectures are arranged in the memory of our founders and civilians from the town are invited for the function In this way we contribute to social and cultural activities in the college premises by arranging different programmes and lectures on different National and International themes.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1] Title of practice - Audio-Video Hall :

1] Goal: The aim of the practice followed by the institution is to provide the necessary audio and video facilities for effective teaching learning in the college. The main concept behind this practice was to provide modern tools of teaching- learning to the students and staff. Audio -Visual facilities are used for PPT, seminar presentation, screening of subject C.D.s, conducting of guest and extension lectures, TV programmes, Dance and Drama practice. etc.

The goal of this practice is to provide essential ICT facilities to the staff, students as well as society and to motivate them to use such facilities.

2] Audio- visual facility is used for:

- Power point presentation
- Peer teaching.
- Seminar and paper presentation
- T.V. programmes.
- Guest and Extension lectures etc.

3] The context- Prior to this practice teachers were using the traditional teaching methods and there was lack of modern teaching methods based on ICT. Under the assistance of UGC funding the college purchased all audio-video equipments, computer with internet facilities, LCD projector, LED Television with power house, UPS etc. Generator set is also available in the campus. In short we have made available whatever we fill necessary for the maximum uses of it. But internally the greatest challenge before the college is to change the mental set up of our students, teachers and society. However by continuously motivating them most of the students and teachers as well as non teaching staff are taking advantage of such a facilities.

4] The Practice- For the effective implementation of this practice the college has planned following important things.

- Organization of awareness programme about such a facilities.
- Motivation of students, teachers and society to use such a facilities.
- Organisation of online services programmes like admission, scholarship to students.
- Organization of workshop, seminars and online lectures of Foundation Course.
- Dance and Drama practices, Live programmes of Television.

- Organisation of society programme like save energy, save girl child, online 7-12, awareness about voting in Loksabha and Vidhansabha election.
- School programmes are also organized.

The list of available equipments is as below.

Sr. No.

Equipment

Quantity

01

Computer

01

02

Internet Connection

01

03

LCD Projector with screen

01

04

Printer

01

05

LED Television

01

06

DVD Player

02

07

Sound Systems

02

08

Sound Mixer

01

09

Amplifier

02

10

Mike

05

11

Set top Box

01

5] Evidence of Success - Most of the programmes, seminars, guest lectures, Online lectures are organized in the Audio-video hall. Teaching, non-teaching and students use Audio-video hall. For internal examination students give seminar using power point presentation in the hall.

6] Problems Encountered and Resources required- As per our need we have enough resources to face the problems.

7] Notes (Optional)-

8] Contact Details :-

Name of the Principal : Dr. D. G. Bhole

Name of the Institution : Womens College of Arts, Commerce & Computer

Application, DongarKathore.

City : DongarKathore. Tal- Yawal, Dist- Jalgaon

Pin Code : 425317

Accredited Status : ----

Phone No. : 02585-263061, 263225.

Website : www.wcdongarkathore.com

E-mail. : wcdkdkathore@gmail.com

Mobile : 09421613487

2] Title of practice – National Service Scheme :

1] Goal: – The students welfare schemes are implemented in tribal village with following objectives:

- To strengthen the overall capabilities of the youth to ensure their best performances.
- To make them realize and practice the value of collectiveness and achieving their life goals.
- To strengthen the social linkages to improve the commitment of the students.
- To improve the overall performances through extracurricular activities.

2] The context –Our College is located in a rural area on the northern side of Jalgaon district. Majority of the students belong to below poverty line families namely SC, ST & OBC Categories. The student welfare schemes (NSS) was started from 1996 in our college and now it is in full swim. This is achieved through improving the role of students, teachers, non teaching staff and people of surrounding villagers. Our college organizes many programmes for the society and students mainly on various themes like water conservation, health awareness, Pulse Polio, AIDS awareness, save girl child, save environment etc. with the help of peoples, Doctors and experts. In this scheme 150students participated in regular activities and 75students in winter camp. Two NSS Leadership training camps also organized .

3] The Practice and Evidences : 2020-21

Sr.No

Details

1

NSS

List Programs

Mask Making by NSS Volunteer

Mask Distribution by NSS Volunteer

Corona Awareness Camping by NSS Volunteer

Food grain Distribution

2

Audio Video Hall

Teacher' Day

Farmers meet

File Description	Documents
Best practices in the Institutional website	http://wcdongarkathore.com/aqar.html
Any other relevant information	http://wcdongarkathore.com/aqar.html

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college is located in the rural and tribal area so most of the students are coming from SC, ST Category and our aims and objectives are such a students come in to higher education process for their future so most of the students admitted in our college who are below poverty line. Our teacher encourage students to admitted in the higher education classes and our college provide essential facilities to the students that's why our college SC, ST category students increases day by day. Our college focus on teaching learning process and quality education.

College has upgraded the teaching learning process through installation of two classroom with LCDs and one seminar hall with Audio Video facilities, several computers and laptops are made available to all teachers and students for such a technology development. The efforts are also on to strengthen the research aptitudes amongst the faculty and students. It resulted in receiving research projects and a good number of publications in journals of national and international level . In turn it has also supported quality learning experience of the students.

Our college provides Government scholarship facilities to the students also.

Due to Covid 19 Situation Most of the work done byonline

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

To organize seminar, workshop and training programmes.

To prepare and submit academic and administrative audit.

To organize extension activities for the society with the help of

Government departments.

To motivate students and staff to do research work.

To prepare and submit SSR to NAAC (Third Cycle)